

Ely City Church

Community Rooms Key Holder Form

Issue of keys to Ely City Church Community Rooms

Full Name of keyholder:

Reason for issue of key:.....

Before the keys can be issued you are asked to sign the declaration below and acknowledge the conditions of issue. This is to help carry out the policy of Ely City Church to safeguard the children and young people using the building.

I have never been convicted or cautioned concerning a sexual offence against children or young people.

Signed (Keyholder):.....

Date:.....

The key are issued to you under the following conditions:

1. You shall not have any copies made from these keys.
2. These keys shall not be lent to anyone else.
3. After your event/period of hire/term of office comes to an end, these keys shall be returned to Ely City Church, 15a Silver Street, Ely CB7 4JF.

I accept the above conditions of issue

Signed (Keyholder):.....

Date:.....

Ely City Church Use Only

Key issuer Name:.....